

General Membership Meeting

Friday, April 26, 2024 10:00 AM to 3:00 PM



Mission Statement

The Florida Cancer Control and Research Advisory Council was established by the Florida Legislature in 1979, under Florida Statute 1004.435, with the purpose of advising the Legislature, Governor, and Surgeon General on ways to reduce Florida's cancer burden.



Florida Cancer Control & Research Advisory Council Membership

(April 2024)



Chair
Clement Gwede, PhD, MPH, RN, FAAN
H. Lee Moffitt Cancer Center &
Research Institute



Vice Chair
Erin Kobetz, PhD, MPH
Sylvester Comprehensive Cancer Center
University of Miami



Senator Colleen Burton Senate President's Appointee



Representative Linda Chaney House Speaker's Appointee



Autumn Citta, ARNP Governor's Appointee



Christopher Cogle, MD Senate President's Appointee



Michael Diaz, MD
Association of Community
Cancer Centers



Paul Hull, PhD American Cancer Society



Joseph Ladapo, MD, PhD Florida's Surgeon General



Jessica MacIntyre, DNP, MBA, APRN, AOCNP Florida Nurses Association



Merritt Martin House Speaker's Appointee



Nitesh Paryani, MD Florida Medical Association



Mitchell F. Peabody, DO Florida Osteopathic Medical Association



Luis Raez, MD Florida Hospital Association



Ramzi G. Salloum, PhD University of Florida Health Cancer Center

BYLAWS OF THE FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL

ARTICLE I: AUTHORITY, TITLE, AND DEFINITIONS

- 1.1 AUTHORITY: The Cancer Control and Research Act (Section. 1004.435, Florida Statutes) establishes the Florida Cancer Control and Research Advisory Council (referred to as "the Council").
- 1.2 TITLE: These bylaws may be known and cited as the bylaws of the Florida Cancer Control and Research Advisory Council.
- 1.3 EXECUTIVE DIRECTOR: Employee designated by Moffitt Cancer Center to administer the Council.

ARTICLE II: LOCATION AND STAFF

- 2.1 LOCATION: The Council office shall be located at the H. Lee Moffitt Cancer Center and Research Institute.
- 2.2 STAFF: The H. Lee Moffitt Cancer Center and Research Institute shall provide staff support and other assistance as reasonably necessary for the completion of the responsibilities of the Council. An Executive Director will be assigned to facilitate coordinated functions and assist in carry out of the duties of the Council.

ARTICLE III: MISSION AND PROCEDURES

- 3.1 MISSION: In an effort to reduce morbidity and mortality associated with cancer in Florida through prevention, early detection, and state-of-the-art therapy, the mission of the Council is:
 - a. To advise the Governor, the Legislature, and state agencies on cancer control programs, policies, priorities and initiatives,
 - b. To approve a state cancer plan, and coordinate with the Biomedical Research Advisory Council on a state cancer research plan
 - c. The Council will meet in person bi annually.

3.2 PROCEDURES

3.2.1 Advisory Capacity: Issues may be brought to the Council by any member or other interested person by notifying the Chairperson or the Executive Director. Recommendations shall be made in writing to the Governor, Legislators, the Secretary of Health, or other appropriate individuals or agencies.

ARTICLE IV: COMPOSITION OF THE COUNCIL

4.1 COMPOSITION: Membership criteria, agencies represented, and requirements for minority representation are as specified in Section 1004.435, F.S (4)(a), Florida Statutes.

ARTICLE V: NOMINATION AND APPOINTMENT PROCESS

5.1 APPOINTMENT PROCESS

- 5.1.1 New Appointments
 - 5.1.1.1 Organizations, the Governor's Office, the Speaker of the House's Office, and the Florida Senate President's Office shall provide the Executive Director the name of the member they wish to appoint.
- 5.1.2 Reappointments
 - 5.1.2.1 At the end of a member's term, the represented organization shall notify the Executive Director if they wish to reappoint their current member or appoint a new one.

ARTICLE VI: MEMBERSHIP RULES

- 6.1 TERMS OF SERVICE: Organizations appoint members for a term of four years, and can be re-appointed for an unlimited number of terms.
- 6.2 RESIGNATION: A member wishing to resign before the end of his/her term shall submit a letter of resignation to the Executive Director. Organizations must immediately appoint a new member.
- 6.3 CONFLICT OF INTEREST: No member of the Council shall participate in any discussion or decision to recommend grants or contracts to any qualified nonprofit association or to any agency of this state or its political subdivisions with which the member is associated as a member of the governing body or as an employee or with which the member has entered into a contractual arrangement.
- 6.4 REMUNERATION: Council members will serve without pay per Section 1004.435, F.S. (4)(e).

ARTICLE VII: OFFICERS

- 7.1 CHAIRPERSON: A chairperson shall be selected by the majority of the Council for a term of 2 years. The chairperson shall appoint an executive committee of no fewer than three members to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions.
 - The Chairperson, or his/her proxy, will liaison with other state councils and advisory boards as needed to fulfill the duties of the Council. The Chairperson may request participation by content experts or other state council/advisory members to fulfill the duties of the Council. These consultants will have no voting capacity and must adhere to the Council Conflict of Interest policy.
- 7.2 VICE CHAIRPERSON: A vice chairperson shall be selected by the majority of the Council for a term of 2 years.

ARTICLE VIII: DUTIES OF THE COUNCIL

8.1 DUTIES: The duties of the Council are outlined in F.S. 1004.435 (4)(g-m), Florida Statutes.

ARTICLE IX: MEETINGS

- 9.1 REGULAR MEETINGS: The Council shall meet at least twice a year. Notification of such meetings shall be at least thirty days prior to the meeting date, and shall be published in the Florida Administrative Weekly.
- 9.2 SPECIAL MEETINGS: Special meetings may be called by the Chairperson at his/her discretion upon the written request of four members of the Council. Notification of such meetings shall be at least fifteen days in advance of the meeting date.
- 9.3 QUORUM: Eight members shall constitute a quorum for the purpose of exercising the powers of the Council. A vote of the majority of the members present is sufficient for all actions of the Council.
- 9.4 EXECUTIVE COMMITTEE MEETINGS: The Chairperson shall appoint an executive committee of no fewer than three persons to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions. Meetings of executive committee members shall be noticed 10 days prior to the meeting.

- 9.5 SUBSTITUTES: If a member cannot attend a meeting, s/he may send a substitute, who is authorized to vote. The member must notify the Executive Director in writing prior to the meeting if a substitute will be attending and who the substitute will be.
- 9.6 ABSENCES: Members shall inform the Executive Director if they are unable to attend a scheduled meeting. In the event of two consecutive absences without just cause or prior notification, even if a substitute is provided, a member may be asked by the Chairperson to submit a letter of resignation. The sponsoring organization will be notified and asked to nominate another representative.
- 9.7 RULES OF ORDER: The rules contained in the current edition of Roberts Rules of Order shall govern the Council in all cases to which they are applicable, and in which they are consistent with these bylaws and any special rules of order the Council shall adopt.

ARTICLE X: AMENDMENT OF BYLAWS

10.1 PROCEDURE: The Council may prescribe, amend, and repeal bylaws governing the manner in which the business of the Council is conducted. The bylaws can be amended by a two-thirds vote of the Council provided that the proposed amendment has been submitted in writing to all members at least fifteen days in advance of the next regular or special meeting, and that a quorum is present.

ARTICLE XI: INDEMNIFICATION OF DIRECTORS AND OFFICERS

To the fullest extent permitted by law, and to the extent not covered by insurance, the 11.1 Corporation shall indemnify, hold harmless, and pay on behalf of its Directors and officers, including former Directors and officers, for any and all claims and liabilities which any such Director may incur as a result of serving or having served as a Director or officer, or by reason of any action, incident, error, or omission committed as a Director or officer. In addition, the Corporation shall reimburse such Director or officer for reasonable attorneys' and legal assistants' fees and costs incurred in connection with any such claim or liability. Notwithstanding the foregoing, the Corporation shall not indemnify any Director or officer for any expenses incurred in relation to any claim or liability arising out of that Director's or officer's own willful misconduct, bad faith, gross negligence, conscious disregard for the best interests of the Corporation, recklessness, violation of criminal law (unless the Director or officer had reasonable cause to believe that his or her conduct was lawful or had no reasonable cause to believe his or her conduct was unlawful), as a result of a final adjudication, or any transaction from which the Director or officer derived an improper personal benefit, either directly or indirectly.

General Membership Meeting Agenda

Friday, April 26, 2024 10:00 AM – 3:00 PM

Meeting Registration Link (for Zoom participation):

https://moffitt.zoom.us/meeting/register/tJEqd-uvpjliHtOFQGvFC4wP1rARg1oWTFjo

Physical Meeting Location: Moffitt Cancer Center Stabile Research Building, Trustees Boardroom, 12902 Magnolia Drive, Tampa, 33612

10:00 AM	Log-in & Networking	All Meeting Participants
10:05 AM	Welcome, Introductions & Mission Moment	Dr. Clement Gwede & Dr. Erin Kobetz
10:15 AM	Approval of Minutes from September 29, 2023 Meeting	Dr. Clement Gwede & Council
10:20 AM	CCRAB Bylaws: Amendment Reflecting Statue Change	Dr. Clement Gwede & Council
10:30 AM	Highlights of Florida's Cancer Burden	Dr. Clement Gwede
10:40 AM	State Legislative Update & Discussion	Sen Burton, Rep Chaney, ACS CAN
11:10 AM	Biomedical Research Advisory Council (BRAC) Update	Dr. Danny Armstrong
11:30 AM	Department of Health Updates	Dr. Joseph Ladapo & DOH Team
12:00 PM	Break (Lunch provided for those in-person)	
12:15 PM	Survivorship/ Palliative Care	ACS &Paul Ledford
1:15 PM	State Cancer Plan Implementation – Regional Cancer Control Collaborative Updates	Dr. Erin Kobetz, Felisha Dickey & Regional Cancer Control Collaborative Coordinators
1:50 PM	Florida Cancer Data System (FCDS) Update 1. State Cancer Data Workgroups 2. Other	Dr. David Lee, Gary Levin & Dr. Monique Hernandez
2:10 PM	State and National Cancer Policy Efforts	Dr. Chris Cogle
2:30 PM	Florida Cancer Plan 2030 Planning & Discussion	Dr. Clement Gwede & Dr. Erin Kobetz
2:40 PM	Comments	All Meeting Participants
2:50 PM	Next CCRAB Meeting	Dr. Clement Gwede
3:00 PM	Adjourn	Dr. Clement Gwede

FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL GENERAL MEMBERSHIP MEETING Friday, September 29, 2023, 10:00 AM to 3:00 PM

Council Members in Attendance

- Senator Colleen Burton Senate President's Appointee
- Representative Linda Chaney House Speaker's Appointee
- Christopher Cogle, MD Senate President's Appointee
- Mike Diaz, MD Association of Community Cancer Centers
- Clement Gwede, PhD, MPH, RN Moffitt Cancer Center (Chair)
- Erin Kobetz, PhD Sylvester Comprehensive Cancer Center University of Miami (Vice Chair)
- Joseph Ladapo, MD Florida's Surgeon General, Florida Department of Health
- Merritt Martin House Speaker's Appointee
- Jessica MacIntyre, DNP, MBA, APRN, AOCNP Florida Nurses Association
- Ramzi Salloum, PhD University of Florida Health Cancer Center
- Megan Wessel, MPH American Cancer Society

Council Members Not in Attendance

- Mitchell Peabody, DO Florida Osteopathic Medical Association
- Nitesh Paryani, MD Florida Medical Association
- Luis Raez, MD Florida Hospital Association

Others

- Tiffany Albury
- Leanne Alexander
- Daniel Armstrong
- Seth Berkowitz
- Rob Brooks
- Melanie Brown
- Laura Corbin
- Alexia Denton
- Felisha Dickey
- Bonnie Gaughan-Bailey
- Marnie George
- Jan Gorrie
- Tracey Gregory
- Susan Harbin

- Tonia Harris
- Meredith Hennon
- Monique Hernandez
- Carissa Hickok
- Rebekah Hurd
- Caitlin Kennedy
- Christine Kucera
- Jennifer Kue
- Heather Lake-Burger
- Valarie Lee
- David Lee
- Peyton Lurk
- Justice Mbizo
- Bobbie McKee
- Leah Mitchem

- Julie Newberry
- Kenneth Peach
- Towana Reddick
- Tammy Semelsberger
- Pamela Sirota
- Thomas Stringer
- Deana Tharpe
- Cynthia Thiry
- Daudet Tshiswaka
- Lynn Vinson
- Richard Williams
- Jamie Wilson
- Kathy Woodward

Welcome

Dr. Clement Gwede began by welcoming members and guests, taking a moment to reaffirm the Council's mission to advise the state on ways to reduce cancer burden, and reviewing the day's agenda. Council members introduced themselves.

Approval of Minutes

Dr. Gwede presented the minutes from May 12, 2023. Dr. Erin Kobetz made a motion to accept the minutes. Dr. Mike Diaz seconded the motion to approve the minutes. The Council concurred with no objections.

Biomedical Research Advisory Council (BRAC) Update

Dr. Danny Armstrong gave an update on the state's cancer research programs. Dr. Armstrong reviewed the Biomedical Council Advisory Council (BRAC) background and updated BRAC membership. He discussed status of the current funding opportunities for the James and Esther King Biomedical Research Program (JEK), Bankhead Coley Cancer Research Program (BC) and Live Like Bella Pediatric Cancer Research Initiative (LLB). Additional resources for the BRAC programs would allow for more of these projects to be funded and to continue bringing great science and job creation to Florida. Dr. Armstrong also share information regarding the new Florida Cancer Collaborative Innovation Fund (FCCIF), which is funded at \$20 million for this year and will provide an opportunity for stakeholders across the state to submit innovative proposals to be considered for funding.

Casey DeSantis Cancer Research Program 3-Year Report

Dr. Gwede invited Council Members to provide additional feedback on the Casey DeSantis Cancer Research Program 3-Year report. No potential revisions were brought forward. Dr. Diaz motioned to move forward with CCRAB's acknowledgement of receipt of the report with no further recommendations. Dr. Kobetz seconded the motion. The Council concurred with no objections.

Florida Cancer Plan Updates and Discussion

There have been no submissions for potential Cancer Plan revisions to be considered for this year. There was discussion regarding potential updates to the USPSTF guidelines for breast cancer screening. This type of change would meet the criteria for consideration by Council to update the 2020-2025 Florida Cancer Plan. If new recommendations are adopted by the USPSTF, the information will be shared with CCRAB members in accordance with the Council-approved plan for revising the Cancer Plan. There was discussion regarding the previous USPSTF guideline update for colorectal cancer screening to include lower age groups. Dr. Diaz noted the role primary care can have as we continue to work on this issue. The Council will continue to follow evolving science and ensure that current recommendations are captured in the reports the Council is statutorily required to develop and update.

Dr. Gwede introduced the topic of planning for the next Florida Cancer Plan. The Council discussed clarification of when the next five-year plan should begin and concurred that the next plan will begin January, 2026 through December, 2030. Plans to develop the next Plan will be a discussion item in 2024. Stakeholder input from across the state through regional town halls was a critical part of the process for developing the current Plan.

Department of Health Updates

Dr. Joseph Ladapo shared that in June, the governor signed \$190 million budget for cancer initiatives. He discussed the Cancer Connect Collaborative created by First Lady Casey DeSantis in partnership with the Florida Department of Health (DOH) and Agency for Health Care Administration (AHCA), and goals of

enhancing cancer care in research in Florida. Expansion of how cancer data is collected in the state, including cancer recurrence data, is a critical component. Dr. Ladapo also discussed the success of Florida's Breast and Cervical Cancer Early Detection Program (BCCEDP) in exceeding goals for number screened, but still only has funding to reach approximately 10% of the eligible population. Also discussed were efforts regarding the State's new five-year tobacco strategic plan and importance of strategies to enhance tobacco-related collaborations around the state. Laura Corbin elaborated on the BCCEDP efforts and provided an update on additional DOH programmatic efforts, including the Colorectal Cancer (CRC) screening initiative and the Comprehensive Cancer Control program. There was discussion regarding BCCEDP pool of eligibility, services provided through the program, and overcoming potential barriers to breast cancer screening, including the use of mobile units. Mobile events can incorporate other services to assist with barriers to additional health services as well. Dr. Rob Brooks elaborated on the Cancer Connect Collaborative's efforts and emphasized the priority of collecting cancer recurrence data. Dr. Brooks shared that first submission of recurrence data was received from the state's four NCI centers, per statute; the Department, FCDS, and the NCI centers are working closely together on this initiative. Additionally, work is underway to develop a long-range cancer research plan.

State Cancer Plan Implementation – Community Implementation Grants Update

Dr. Kobetz recapped the purpose of the community implementation grant initiative, a joint effort by the offices of community outreach and engagement at Sylvester and Moffitt, and invited Felisha Dickey from the Florida DOH to introduce the Regional Cancer Control Collaborative Coordinators to provide updates on the projects they are working on with the dollars awarded through this funding mechanism. Four of the six Collaboratives applied for these funds; all four were funded for up to \$16,500 to work on projects that reflect local need and evidence-based work. Coordinators presented on their projects, which include focus on breast cancer screening in the Northwest Region, colorectal cancer screening in the North Central Region, radon and lung cancer screening in the East Central Region and prostate cancer in the Southeast Region.

Florida's Cancer Burden - Highlights/ Lung Cancer Screening Updates and Discussion

Dr. Gwede discussed Florida's cancer burden and focus areas of the 2020-2025 Florida Cancer Plan, including early detection for cancers and disparities in diagnoses of late-stage cancers. He reviewed the long-term vision of cancer in Florida. Dr. Gwede introduced Dr. Lary Robinson to provide a presentation on lung cancer screening. Dr. Robinson presented on the benefits of detecting lung cancer early and barriers to increasing lung cancer screening. Education is a notable barrier. Dr. Ladapo noted the relative newness of these studies and the potential for practitioners farther from their training to be less likely to recommend.

Florida Cancer Data System (FCDS) Update

Dr. David Lee and Dr. Monique Hernandez provided an update on Florida's State Cancer Data Workgroups, which were developed to address objectives in the 2020-2025 Florida Cancer Plan. This includes an objective to form a state cancer data workgroup consisting of key stakeholders to develop strategies for adding cancer biology data, social determinants of health data, cancer screening data, and precancerous cervical pathology test results (CIN2/3, CIS) to the state cancer registry (Objective 2.1), and four sub-groups developed to focus on Cancer Plan Objectives 2.2 (focus on adding cancer biology data to the registry), 2.3 (focus on adding social determinants of health and additional patient demographic data to the registry), 2.4 (focus on the addition of cancer screening items to the registry) and 2.6 (focus on increasing access and utilization of registry data). The sub-groups have developed pilots and/or implementation strategies for each of the four objectives and have identified the resource needs and timelines to move forward. The groups are working to identify funding sources for the pilot

projects. There was discussion regarding the relevance and importance of enhancing the state cancer registry and eventual need for additional resources for FCDS.

State Legislative Update & Discussion

Representative Linda Chaney began by reviewing objectives for the upcoming legislative session, including the new Healthcare Innovation Subcommittee, reducing the costs of healthcare, and additional focus on collection of data referenced in the 2023 PBM legislation. Susan Harbin, American Cancer Society Cancer Action Network (ACS CAN), reviewed ACS CAN's priority appropriations issues and efforts to expand coverage for biomarker testing during the past legislative session. ACS CAN will continue to work on the biomarker testing initiative in the 2024 session. There was discussion regarding efforts to reduce costs for diagnostic mammograms.

Florida SHIP: Cancer Control Goal, Statewide Colorectal Cancer Screening and Prevention Initiative 202-2023, and Medicaid and Cancer

Dr. Chris Cogle provided an update on the cancer-related goals and objectives being discussed by the Chronic Disease Priority Area Workgroup for the Florida State Health Improvement Plan (SHIP) and emphasized the importance of data. The goal is to reduce new cases of cancer and cancer-related illness, disability, and death. Representatives from CCRAB, BRAC and FCDS are actively engaged as stakeholders in the development of cancer-related objectives as part of SHIP. Objectives are focused on lung cancer, breast cancer, prostate cancer and colorectal cancer in alignment with the Cancer Plan. Dr. Cogle also discussed the success of AHCA's CRC screening and prevention initiative, HPV vaccination, and tobacco cessation.

Prostate Cancer Advisory Council (PCAC) Update

Dr. Tom Stringer shared that the Florida Prostate Cancer Advisory Council (PCAC) executive leadership will fully transition to Dr. Tarik Benidir later this year. Dr. Stringer provided an update on priorities identified by PCAC and reviewed elements of strategy to reduce racial disparities in prostate cancer outcomes. The next PCAC meeting will be held in December 2023.

Comments

Dr. Gwede invited any meeting attendees to make comments.

Next CCRAB Meeting

Dr. Gwede stated that the next CCRAB meeting will be in the Spring of 2024. Dr. Bobbie McKee will follow-up with Council members with additional information.

Adjourn

Dr. Gwede thanked everyone for participating. The meeting adjourned at 2:56 PM on September 29, 2023.

Proposed Amendment to CCRAB Bylaws – for Meeting on April 26, 2024

Proposed Amendment:

ARTICLE IX: MEETINGS

9.3 QUORUM: Eight Nine members shall constitute a quorum for the purpose of exercising the powers of the Council. A vote of the majority of the members present is sufficient for all actions of the Council.

Purpose:

Amendment is needed to conform with statutory change specifying what constitutes as quorum for CCRAB following membership composition addition effective July 1, 2024, pending signature by the Governor (as of April 8, 2024).

Background:

Senate Bill 1582 was approved by the Florida Legislature during the 2024 session and includes a provision for Mayo Cancer Center Jacksonville to have an appointee to CCRAB. Quorum, which is specifically referenced in statute, therefore increases from eight to nine.

Procedure:

ARTICLE X: AMENDMENT OF BYLAWS

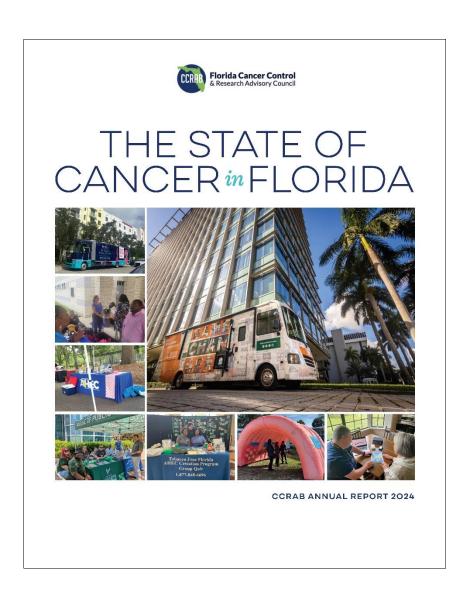
10.1 PROCEDURE: The Council may prescribe, amend, and repeal bylaws governing the manner in which the business of the Council is conducted. The bylaws can be amended by a two-thirds vote of the Council provided that the proposed amendment has been submitted in writing to all members at least fifteen days in advance of the next regular or special meeting, and that a quorum is present.

Current CCRAB Bylaws:

https://www.ccrab.org/_cache/files/5/3/53244b31-3539-412e-9fd9-5ee44bbc61b7/2D56B7C5C3B75E113BC3AF8F4D4F183E.ccrab-bylaws-2019.pdf

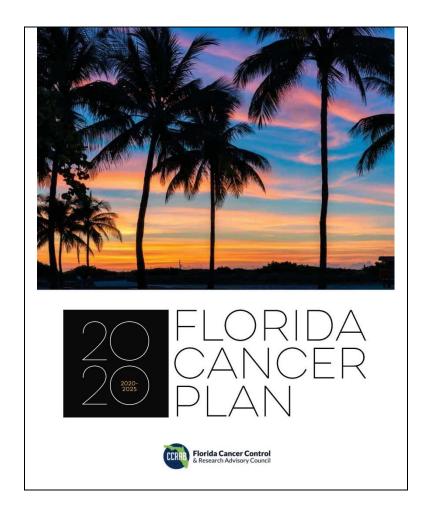
CCRAB Annual Report 2024

Link to download the 2024 Annual Report: https://www.ccrab.org/annual-reports



Florida Cancer Plan 2020-2025

Link to download the Cancer Plan: http://www.ccrab.org/cancer-plan



Florida Regional Cancer Control Collaboratives:

Reducing the Cancer Burden through Collaboration

