



**Florida Cancer Control
& Research Advisory Council**

General Membership Meeting

**Friday, May 21, 2021
10:00 AM to 3:00 PM**



**Florida Cancer Control
& Research Advisory Council**

Mission Statement

The Florida Cancer Control and Research Advisory Council was established by the Florida Legislature in 1979, under Florida Statute 1004.435, with the purpose of advising the Legislature, Governor, and Surgeon General on ways to reduce Florida's cancer burden.

General Membership Meeting Agenda

Friday, May 21, 2021

10:00 AM – 3:00 PM

Meeting Registration Link:

<https://moffitt.zoom.us/meeting/register/tJUrdu2vqjovG9HwUfuUSingImbt7Rr19CyT>

10:00 AM	Log-in & Networking	<i>All Meeting Participants</i>
10:05 AM	Welcome, Introductions & Mission Moment	<i>Dr. Clement Gwede</i>
10:25 AM	Approval of Minutes from October 23, 2020 Meeting	<i>Dr. Clement Gwede & Council</i>
10:30 AM	Biomedical Research Advisory Council (BRAC) Update	<i>Dr. Danny Armstrong</i>
11:00 AM	COVID-19 Update	<i>Dr. Scott Rivkees</i>
11:30 PM	Resumption of Cancer Screenings	<i>Dr. Mike Diaz, Megan Wessel & DOH</i>
12:00 PM	Legislative Update & Discussion	<i>Sen Bean, Rep Chaney & ACS CAN</i>
12:30 PM	Break	
12:45 PM	Cervical Cancer Elimination Presentation	<i>Dr. Susan Vadaparampil</i>
1:15 PM	Regional Cancer Control Collaborative Spotlights	<i>Kim Millrood, Northeast Region & Ken Peach, East Central Region</i>
1:45 PM	State Cancer Plan Implementation 1. Dashboard Demonstration 2. Discussion	<i>Dr. Erin Kobetz & All State Cancer Control Stakeholders</i>
2:45 PM	Comments	<i>All Meeting Participants</i>
2:55 PM	Next CCRAB Meeting	<i>Dr. Clement Gwede</i>
3:00 PM	Adjourn	<i>Dr. Clement Gwede</i>

Florida Cancer Control & Research Advisory Council Membership

(April 2021)



Chair

Clement Gwede, PhD, MPH, RN, FAAN
H. Lee Moffitt Cancer Center &
Research Institute



Vice Chair

Erin Kobetz, PhD, MPH
Sylvester Comprehensive Cancer Center
University of Miami



Senator Aaron Bean
Senate President's Appointee



Asher Chanan-Khan, MD
Florida Hospital Association



Representative Linda Chaney
House Speaker's
Appointee



Immediate Past Chair
Christopher Cogle, MD
Senate President's
Appointee



Michael Diaz, MD
Association of Community
Cancer Centers



Carole Duncanson
House Speaker's
Appointee



Patricia I. Geddie, PhD,
APRN-CNS, AOCNS
Florida Nurses
Association



Nitesh Paryani, MD
Florida Medical
Association



Mitchell F. Peabody, DO
Florida Osteopathic
Medical Association



Scott Rivkees, MD
Florida's Surgeon General



Ramzi G. Salloum, PhD
University of Florida
Health Cancer Center



Amy Smith, MD
Governor's Appointee



Megan Wessel, MPH
American Cancer Society

BYLAWS OF THE FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL

ARTICLE I: AUTHORITY, TITLE, AND DEFINITIONS

- 1.1 **AUTHORITY:** The Cancer Control and Research Act (Section. 1004.435, Florida Statutes) establishes the Florida Cancer Control and Research Advisory Council (referred to as “the Council”).
- 1.2 **TITLE:** These bylaws may be known and cited as the bylaws of the Florida Cancer Control and Research Advisory Council.
- 1.3 **EXECUTIVE DIRECTOR:** Employee designated by Moffitt Cancer Center to administer the Council.

ARTICLE II: LOCATION AND STAFF

- 2.1 **LOCATION:** The Council office shall be located at the H. Lee Moffitt Cancer Center and Research Institute.
- 2.2 **STAFF:** The H. Lee Moffitt Cancer Center and Research Institute shall provide staff support and other assistance as reasonably necessary for the completion of the responsibilities of the Council. An Executive Director will be assigned to facilitate coordinated functions and assist in carry out of the duties of the Council.

ARTICLE III: MISSION AND PROCEDURES

- 3.1 **MISSION:** In an effort to reduce morbidity and mortality associated with cancer in Florida through prevention, early detection, and state-of-the-art therapy, the mission of the Council is:
 - a. To advise the Governor, the Legislature, and state agencies on cancer control programs, policies, priorities and initiatives,
 - b. To approve a state cancer plan, and coordinate with the Biomedical Research Advisory Council on a state cancer research plan
 - c. The Council will meet in person bi annually.
- 3.2 **PROCEDURES**
 - 3.2.1 *Advisory Capacity:* Issues may be brought to the Council by any member or other interested person by notifying the Chairperson or the Executive Director. Recommendations shall be made in writing to the Governor, Legislators, the Secretary of Health, or other appropriate individuals or agencies.

ARTICLE IV: COMPOSITION OF THE COUNCIL

- 4.1 COMPOSITION: Membership criteria, agencies represented, and requirements for minority representation are as specified in Section 1004.435, F.S (4)(a), Florida Statutes.

ARTICLE V: NOMINATION AND APPOINTMENT PROCESS

5.1 APPOINTMENT PROCESS

5.1.1 New Appointments

- 5.1.1.1 Organizations, the Governor's Office, the Speaker of the House's Office, and the Florida Senate President's Office shall provide the Executive Director the name of the member they wish to appoint.

5.1.2 Reappointments

- 5.1.2.1 At the end of a member's term, the represented organization shall notify the Executive Director if they wish to reappoint their current member or appoint a new one.

ARTICLE VI: MEMBERSHIP RULES

- 6.1 TERMS OF SERVICE: Organizations appoint members for a term of four years, and can be re-appointed for an unlimited number of terms.
- 6.2 RESIGNATION: A member wishing to resign before the end of his/her term shall submit a letter of resignation to the Executive Director. Organizations must immediately appoint a new member.
- 6.3 CONFLICT OF INTEREST: No member of the Council shall participate in any discussion or decision to recommend grants or contracts to any qualified nonprofit association or to any agency of this state or its political subdivisions with which the member is associated as a member of the governing body or as an employee or with which the member has entered into a contractual arrangement.
- 6.4 REMUNERATION: Council members will serve without pay per Section 1004.435, F.S. (4)(e).

ARTICLE VII: OFFICERS

- 7.1 CHAIRPERSON: A chairperson shall be selected by the majority of the Council for a term of 2 years. The chairperson shall appoint an executive committee of no fewer than three members to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions.

The Chairperson, or his/her proxy, will liaison with other state councils and advisory boards as needed to fulfill the duties of the Council. The Chairperson may request participation by content experts or other state council/advisory members to fulfill the duties of the Council. These consultants will have no voting capacity and must adhere to the Council Conflict of Interest policy.

- 7.2 VICE CHAIRPERSON: A vice chairperson shall be selected by the majority of the Council for a term of 2 years.

ARTICLE VIII: DUTIES OF THE COUNCIL

- 8.1 DUTIES: The duties of the Council are outlined in F.S. 1004.435 (4)(g-m), Florida Statutes.

ARTICLE IX: MEETINGS

- 9.1 REGULAR MEETINGS: The Council shall meet at least twice a year. Notification of such meetings shall be at least thirty days prior to the meeting date, and shall be published in the Florida Administrative Weekly.
- 9.2 SPECIAL MEETINGS: Special meetings may be called by the Chairperson at his/her discretion upon the written request of four members of the Council. Notification of such meetings shall be at least fifteen days in advance of the meeting date.
- 9.3 QUORUM: Eight members shall constitute a quorum for the purpose of exercising the powers of the Council. A vote of the majority of the members present is sufficient for all actions of the Council.
- 9.4 EXECUTIVE COMMITTEE MEETINGS: The Chairperson shall appoint an executive committee of no fewer than three persons to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions. Meetings of executive committee members shall be noticed 10 days prior to the meeting.

- 9.5 SUBSTITUTES: If a member cannot attend a meeting, s/he may send a substitute, who is authorized to vote. The member must notify the Executive Director in writing prior to the meeting if a substitute will be attending and who the substitute will be.
- 9.6 ABSENCES: Members shall inform the Executive Director if they are unable to attend a scheduled meeting. In the event of two consecutive absences without just cause or prior notification, even if a substitute is provided, a member may be asked by the Chairperson to submit a letter of resignation. The sponsoring organization will be notified and asked to nominate another representative.
- 9.7 RULES OF ORDER: The rules contained in the current edition of Roberts Rules of Order shall govern the Council in all cases to which they are applicable, and in which they are consistent with these bylaws and any special rules of order the Council shall adopt.

ARTICLE X: AMENDMENT OF BYLAWS

- 10.1 PROCEDURE: The Council may prescribe, amend, and repeal bylaws governing the manner in which the business of the Council is conducted. The bylaws can be amended by a two-thirds vote of the Council provided that the proposed amendment has been submitted in writing to all members at least fifteen days in advance of the next regular or special meeting, and that a quorum is present.

ARTICLE XI: INDEMNIFICATION OF DIRECTORS AND OFFICERS

- 11.1 To the fullest extent permitted by law, and to the extent not covered by insurance, the Corporation shall indemnify, hold harmless, and pay on behalf of its Directors and officers, including former Directors and officers, for any and all claims and liabilities which any such Director may incur as a result of serving or having served as a Director or officer, or by reason of any action, incident, error, or omission committed as a Director or officer. In addition, the Corporation shall reimburse such Director or officer for reasonable attorneys' and legal assistants' fees and costs incurred in connection with any such claim or liability. Notwithstanding the foregoing, the Corporation shall not indemnify any Director or officer for any expenses incurred in relation to any claim or liability arising out of that Director's or officer's own willful misconduct, bad faith, gross negligence, conscious disregard for the best interests of the Corporation, recklessness, violation of criminal law (unless the Director or officer had reasonable cause to believe that his or her conduct was lawful or had no reasonable cause to believe his or her conduct was unlawful), as a result of a final adjudication, or any transaction from which the Director or officer derived an improper personal benefit, either directly or indirectly.

FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL
GENERAL MEMBERSHIP MEETING
Friday, October 23, 2020, 10:00 AM to 3:00 PM

Council Members in Attendance

- Senator Lizbeth Benacquisto - Senate President's Appointee
- Asher Chanan-Khan, MD - Florida Hospital Association
- Christopher Cogle, MD - Senate President's Appointee (Chair)
- Mike Diaz, MD - Association of Community Cancer Centers
- Carole Duncanson - House Speaker's Appointee
- Patricia Geddies, PhD, APRN-CNS, AOCNS - Florida Nurses Association
- Clement Gwede, PhD, MPH, RN, FAAN - Moffitt Cancer Center (Vice Chair)
- Erin Kobetz, PhD - Sylvester Comprehensive Cancer Center University of Miami
- Nitesh Paryani, MD - Florida Medical Association
- Mitchell Peabody, DO - Florida Osteopathic Medical Association
- Scott Rivkees, MD - Florida's Surgeon General, Florida Department of Health
- Ramzi Salloum, PhD - University of Florida Shands Cancer Center
- Amy Smith, MD - Governor's Appointee
- Megan Wessel, MPH - American Cancer Society

Council Members Not in Attendance

- N/A

Others

- | | |
|----------------------------|------------------------|
| • Ethel Arauz | • Melissa Jordan |
| • Daniel Armstrong, PhD | • Paul Ledford |
| • Tenesha Avent | • Michael Lessinger |
| • Leanne Bailey | • Gary Levin |
| • Marion Banzhaf | • Virginia Liddell |
| • Patricia Barrington, PhD | • Merritt Martin |
| • Joannie Bewa, MD | • Latrina Massey |
| • Jodian Blake | • Rebecca McClain |
| • Laura Corbin | • Bobbie McKee, PhD |
| • Hailee Cornett | • Kimberly Millrood |
| • Heather DeRue-Biddle | • Laura Morse |
| • Robin DeWalt | • Sheryl Mosley |
| • Felisha Dickey | • Antoria Moten |
| • Bonnie Gaughan-Bailey | • Kenneth Peach |
| • Gavin Grigg | • Susan Ponder-Stansel |
| • Chloe Hale | • James Randolph |
| • Tonia Harris | • Towana Reddick |
| • Meredith Hennon | • Vicki Reich |
| • Paul Hull | • Keshia Reid |
| • Tara Hylton | • Thomas Stringer, MD |
| • Caryl Jefferson | • Taylor Tachell |
| • Monique Johnson | • Josephine Visser |
| • Thomas Joos | • Jamie Wilson, DBA |

Welcome

Dr. Chris Cogle began by welcoming members and guests, taking a moment to reaffirm the Council's mission to advise the state on ways to reduce cancer burden, and reviewing the day's agenda. Council members introduced themselves.

Approval of Minutes

Dr. Clement Gwede presented the minutes and made a motion to accept the minutes. Senator Lizbeth Benacquisto seconded the motion to approve the minutes. The Council concurred with no objections.

State Cancer Plan Overview, Revisions & Implementation Update

Dr. Cogle began the discussion by reviewing cancer incidence and mortality in Florida, and the long-term vision of cancer in Florida. He reviewed the 2020-2025 Florida Cancer Plan goals and objectives. Dr. Cogle emphasized the importance of Regional Cancer Control Collaboratives (RCCC) in the development and implementation of the Cancer Plan and invited the RCCC representatives to introduce themselves.

There was discussion regarding the annual process for making revisions to the Florida Cancer Plan. The three proposed revisions for the current year include: 1) change Objective 14.1 to align with updated USPSTF HCV screening guidelines; 2) change Goal 13 to emphasize the focus on screening for aggressive prostate cancer; and 3) update baselines and targets for Objectives 9.1-9.4 based on the availability of new data. Dr. Bobbie McKee will send a notification of the review period prior to the changes being finalized.

CCRAB will be developing a Cancer Plan Dashboard with data to help determine progress and inform the selection of priorities throughout the implementation process.

COVID-19 & Department of Health Updates

Dr. Scott Rivkees provided an update on COVID-19 and discussed the state's multi-agency response to the virus. Data, reports and other resources are publicly available on the Florida Department of Health's (DOH) website. All states have provided provisional plans to the Department of Health and Human Services in anticipation of vaccine approval and availability by the end of the year. Many individuals have fallen behind on getting the flu vaccine, primary care, cancer screenings, etc. The Department has continued to keep other health promotion programs active during this time. The use of data and multi-agency cooperation and collaboration will continue to be important moving forward.

Legislative Update & Discussion

Senator Benacquisto began by thanking Dr. Rivkees for the work he and his teams have done to address the pandemic. The upcoming legislative session will be uniquely challenging from the standpoint of both conducting work in the Capitol as well as the current budget forecasts. However, the work of CCRAB and other groups and institutions is important, and advocates should continue to keep it top of mind, in partnership with the Legislature, Governor's Office and Florida DOH.

Mr. Paul Hull, ACS CAN, agreed that there were many uncertainties and current budget deficit ahead of the next legislative session. Top priorities will be protecting funding for the Mary Brogan Breast & Cervical Cancer Early Detection Program, the State's biomedical research programs, and the State's tobacco prevention program. Beyond budget priorities, ACS CAN will continue to look for appropriate opportunities to advocate for tobacco control initiatives. Dr. Ramzi Salloum commented on the empirical evidence showing the substantial effect flavor bans have on youth demand for nicotine products.

There was discussion regarding increasing healthcare access for Floridians who have become unemployed during the pandemic. Senator Benacquisto stated that it is important to utilize existing data to drive efforts and to look at individual cancer types. There are a number of state programs that could possibly be augmented to meet current needs. Health plans should also be included in the discussion.

Resumption of Cancer Screenings

Dr. Mike Diaz shared study details regarding the COVID-19 impact on cancer screenings in Florida using claims data to compare monthly screening and biopsy rates by disease type with the previous year's monthly rates. Dr. Diaz also has national data, and can share both state and national data with anyone who is interested in receiving the information. There was discussion regarding colorectal cancer screening by modality.

Ms. Megan Wessel shared national cancer screening data through June, and discussed health system activities. The American Cancer Society (ACS) has developed learning collaboratives and is working with Federally Qualified Health Centers (FQHC) to share information on how cancer screening back logs are being addressed. Hospital systems have expressed an interest in public messaging to address patient reluctance. Advocacy efforts are also of interest. The ACS is convening integrated delivery systems to share challenges and solutions. Health plans began shifting focus to restarting cancer screenings in July/August. The ACS has developed a toolkit for safely resuming and promoting cancer screenings during the pandemic, along with numerous other resources. Additionally, the ACS has partnered with the NFL to get back on track with cancer screenings during COVID-19; three of the twenty-four funded projects are in Florida.

There was discussion regarding the backlog of colonoscopy following abnormal FIT tests; the National Colorectal Cancer Roundtable is currently looking at this.

CCRAB will continue working with stakeholders on the statewide priority campaign/efforts focused on resumption of cancer screenings.

Palliative Care & Hospice Presentation

Ms. Susan Ponder-Stansel and Mr. Paul Ledford delivered a presentation on Florida's Palliative Care Coalition. The Coalition's goals are aligned with the Objectives under the Florida Cancer Plan Goal 16: Achieve excellent quality of life for all Floridians with cancer and their caregivers from Day 1 of diagnosis, during treatment, and after treatment. CCRAB will work with the Coalition and other stakeholders on this goal.

Biomedical Research Advisory Council (BRAC) Update

Dr. Danny Armstrong gave an update on the state's cancer research programs. The quality of research proposals being submitted remains high, and we are still falling short on the ability to fund all of the meritorious grant applications. There was discussion regarding the political climate and state budget forecasts. The Council has identified increased investment by the State of Florida to close the merit gap as a top priority. There was discussion regarding possible future grant opportunities that could help implementation activities locally. Dr. Erin Kobetz highlighted the commitment of the academic cancer centers and their offices of community outreach, engagement, and equity; the alignment of their priorities and what the Florida Cancer Plan seeks to accomplish is critical for making progress and attaining equity.

Florida Consortium of National Cancer Institute Centers Program Report

Dr. Cogle reviewed CCRAB's statutory role in receiving the three-year Florida Consortium of National Cancer Institute Centers Program Report from the DOH. Any substantial comments from Council Members will be sent to the DOH. There was discussion regarding cancer types selected and statutory requirements for the report. The Council did not provide any formal recommendations for edits to the report.

State Cancer Plan Implementation Discussion

Dr. Cogle began the discussion of State Cancer Plan implementation. Specific items covered were: Collaboration, Data, Cervical Cancer, Colorectal Cancer, Palliative Care and Hospice Care, and NCI Cancer Centers.

Dr. Gwede noted that there is a great opportunity for the elimination of HCV. CCRAB can work with academic cancer centers' experts to help develop a virtual presentation regarding HCV awareness if any of the RCCCs or other stakeholder groups are interested in prioritizing this Cancer Plan goal.

CCRAB Leadership Elections

Dr. Cogle explained the process for selecting new CCRAB Leadership and introduced the nominees for Chair and Vice Chair. Dr. Gwede, nominee for the Chair position, made brief remarks regarding his interest in the role, his qualification, and vision for CCRAB. Dr. Kobetz, nominee for the Vice Chair position, made brief remarks regarding her interest in the role, her qualification, and vision for CCRAB. There was no opposition to election of Drs. Gwede and Kobetz as Chair and Vice Chair, respectively. Council Members thanked Dr. Cogle for his dedication and leadership as CCRAB Chair for the previous four years.

Public Comment

Dr. Cogle invited any members of the public to make comments.

Next CCRAB Meeting

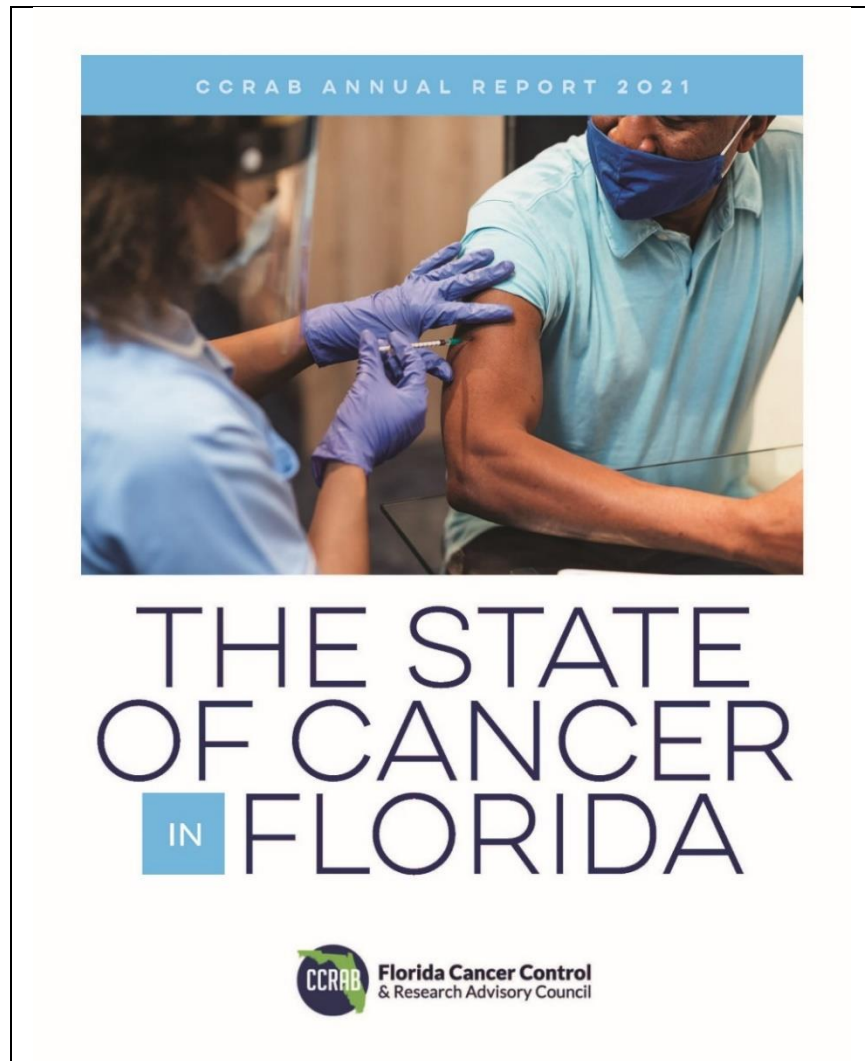
Dr. Cogle stated that the next CCRAB meeting will be in May, 2021. Dr. McKee will follow-up with Council members for availability.

Adjourn

Dr. Cogle thanked everyone for participating. The meeting adjourned at 2:00 PM on October 23, 2020.

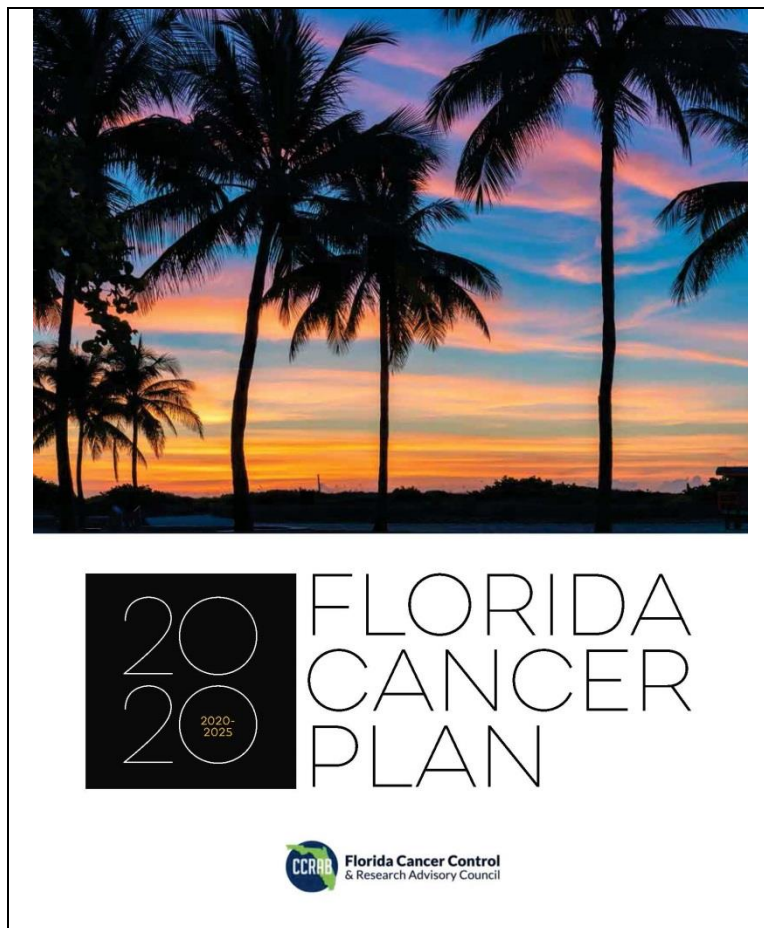
CCRAB Annual Report 2021

Link to download the 2021 Annual Report: <https://www.ccrab.org/annual-reports>



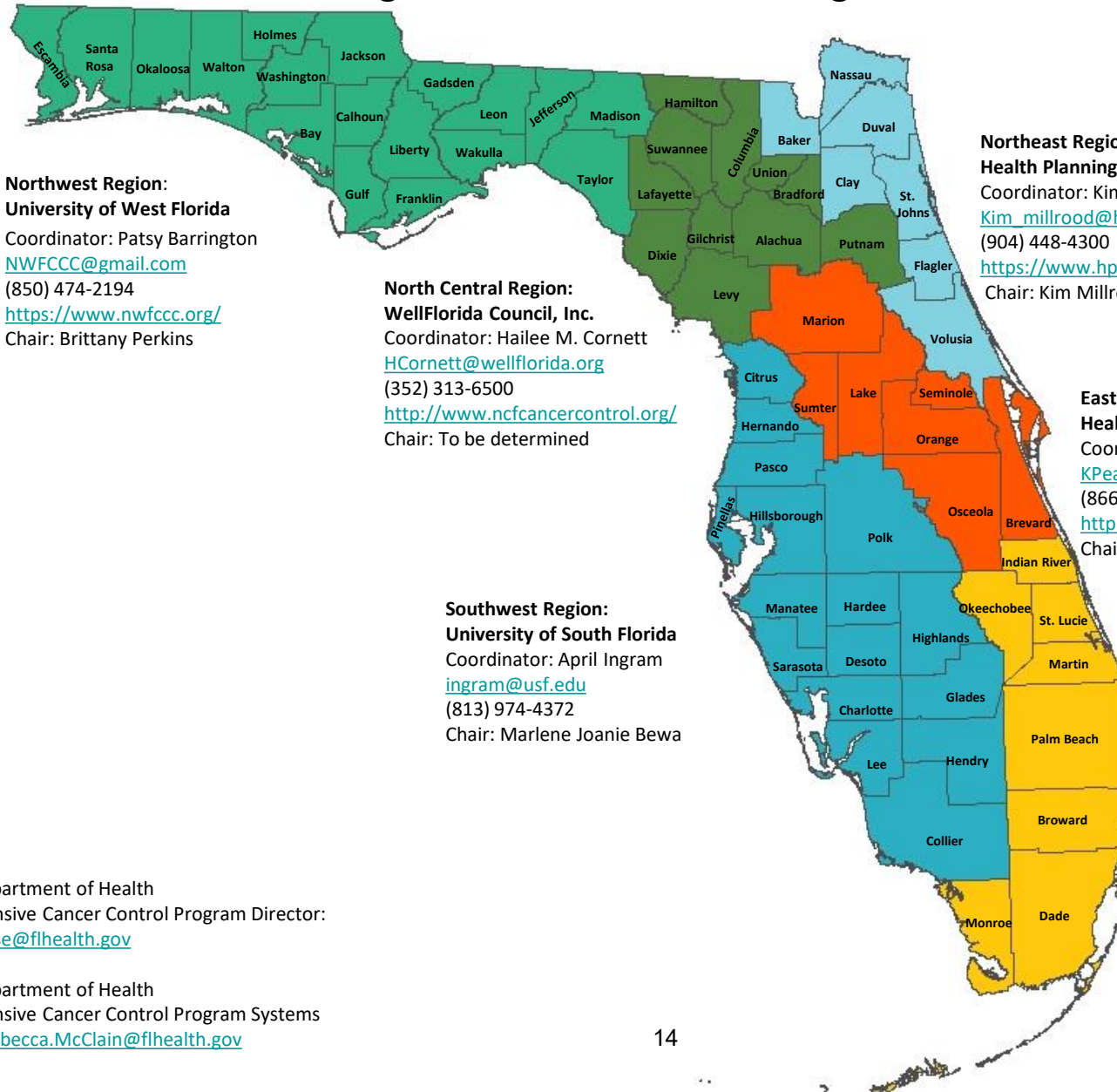
Florida Cancer Plan 2020-2025

Link to download the Cancer Plan: <http://www.ccrab.org/cancer-plan>



Florida Regional Cancer Control Collaboratives:

Reducing the Cancer Burden through Collaboration



Florida Department of Health
Comprehensive Cancer Control Program Director:
Laura.Morse@flhealth.gov

Florida Department of Health
Comprehensive Cancer Control Program Systems
Change: Rebecca.McClain@flhealth.gov