

General Membership Meeting

Friday, September 27, 2019 10:00 AM to 3:00 PM Moffitt Cancer Center Stabile Research Building



Mission Statement

The Florida Cancer Control and Research Advisory Council was established by the Florida Legislature in 1979, under Florida Statute 1004.435, with the purpose of advising the Legislature, Governor, and Surgeon General on ways to reduce Florida's cancer burden.



General Membership Meeting Agenda

Friday, September 27, 2019 10:00 AM – 3:00 PM Moffitt Cancer Center – Stabile Research Building – Trustees Boardroom 12902 Magnolia Drive, Tampa, FL 33612

Meeting URL: https://moffitt.zoom.us/j/217469062
Audio: 646-876-9923; Meeting ID: 217 469 062

10:00 AM	Welcome, Introductions & Mission Moment	Dr. Chris Cogle
10:10 AM	Approval of Minutes from May 17, 2019 Meeting	Dr. Clement Gwede & Council
10:15 AM	Biomedical Research Advisory Council (BRAC) Update	Dr. Danny Armstrong
10:45 AM	Legislative Update	Sen Benacquisto/Rep Grant/ ACS CAN
11:15 AM	Cancer Center of Excellence Joint Committee Update	Dr. Chris Cogle
11:25 AM	State Cancer Planning Update	Dr. Chris Cogle, Leslie Given & Karin Hohman
12:15 PM	Break, Lunch & CCRAB 40 th Anniversary Recognition	
1:00 PM	State Cancer Planning Discussion	Dr. Chris Cogle, Leslie Given & Karin Hohman
2:55 PM	Next CCRAB Meeting	Dr. Chris Cogle
3:00 PM	Adjourn	Dr. Chris Cogle



Florida Cancer Control & Research Advisory Council Membership

(September 2019)



Chair
Christopher Cogle, MD
University of Florida Shands Cancer Center
Senate President's Appointee



Vice Chair Clement Gwede, PhD, MPH, RN, FAAN H. Lee Moffitt Cancer Center & Research Institute



Scott Rivkees, MD Florida's Surgeon General



Jessica Bahari-Kashani, MD Florida Medical Association



Senator Lizbeth Benacquisto Senate President's Appointee



Robert Cassell, MD, PhD Association of Community Cancer Centers



Asher Chanan-Khan, MD Florida Hospital Association



Carole Duncanson House Speaker's Appointee



Patricia I. Geddie, PhD, APRN-CNS, AOCNS Florida Nurses Association



Representative Jamie Grant House Speaker's Appointee



Erin Kobetz, PhD, MPH Sylvester Comprehensive Cancer Center University of Miami



Duane Mitchell, MD, PhD University of Florida Shands Cancer Center



Mitchell F. Peabody, DO Florida Osteopathic Medical Association



Amy Smith, MD Governor's Appointee



Megan Wessel, MPH American Cancer Society

BYLAWS OF THE FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL

ARTICLE I: AUTHORITY, TITLE, AND DEFINITIONS

- 1.1 AUTHORITY: The Cancer Control and Research Act (Section. 1004.435, Florida Statutes) establishes the Florida Cancer Control and Research Advisory Council (referred to as "the Council").
- 1.2 TITLE: These bylaws may be known and cited as the bylaws of the Florida Cancer Control and Research Advisory Council.
- 1.3 EXECUTIVE DIRECTOR: Employee designated by Moffitt Cancer Center to administer the Council.

ARTICLE II: LOCATION AND STAFF

- 2.1 LOCATION: The Council office shall be located at the H. Lee Moffitt Cancer Center and Research Institute.
- 2.2 STAFF: The H. Lee Moffitt Cancer Center and Research Institute shall provide staff support and other assistance as reasonably necessary for the completion of the responsibilities of the Council. An Executive Director will be assigned to facilitate coordinated functions and assist in carry out of the duties of the Council.

ARTICLE III: MISSION AND PROCEDURES

- 3.1 MISSION: In an effort to reduce morbidity and mortality associated with cancer in Florida through prevention, early detection, and state-of-the-art therapy, the mission of the Council is:
 - a. To advise the Governor, the Legislature, and state agencies on cancer control programs, policies, priorities and initiatives,
 - b. To approve a state cancer plan, and coordinate with the Biomedical Research Advisory Council on a state cancer research plan
 - c. The Council will meet in person bi annually.

3.2 PROCEDURES

3.2.1 Advisory Capacity: Issues may be brought to the Council by any member or other interested person by notifying the Chairperson or the Executive Director. Recommendations shall be made in writing to the Governor, Legislators, the Secretary of Health, or other appropriate individuals or agencies.

ARTICLE IV: COMPOSITION OF THE COUNCIL

4.1 COMPOSITION: Membership criteria, agencies represented, and requirements for minority representation are as specified in Section 1004.435, F.S (4)(a), Florida Statutes.

ARTICLE V: NOMINATION AND APPOINTMENT PROCESS

5.1 APPOINTMENT PROCESS

- 5.1.1 New Appointments
 - 5.1.1.1 Organizations, the Governor's Office, the Speaker of the House's Office, and the Florida Senate President's Office shall provide the Executive Director the name of the member they wish to appoint.
- 5.1.2 Reappointments
 - 5.1.2.1 At the end of a member's term, the represented organization shall notify the Executive Director if they wish to reappoint their current member or appoint a new one.

ARTICLE VI: MEMBERSHIP RULES

- 6.1 TERMS OF SERVICE: Organizations appoint members for a term of four years, and can be re-appointed for an unlimited number of terms.
- 6.2 RESIGNATION: A member wishing to resign before the end of his/her term shall submit a letter of resignation to the Executive Director. Organizations must immediately appoint a new member.
- 6.3 CONFLICT OF INTEREST: No member of the Council shall participate in any discussion or decision to recommend grants or contracts to any qualified nonprofit association or to any agency of this state or its political subdivisions with which the member is associated as a member of the governing body or as an employee or with which the member has entered into a contractual arrangement.
- 6.4 REMUNERATION: Council members will serve without pay per Section 1004.435, F.S. (4)(e).

ARTICLE VII: OFFICERS

- 7.1 CHAIRPERSON: A chairperson shall be selected by the majority of the Council for a term of 2 years. The chairperson shall appoint an executive committee of no fewer than three members to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions.
 - The Chairperson, or his/her proxy, will liaison with other state councils and advisory boards as needed to fulfill the duties of the Council. The Chairperson may request participation by content experts or other state council/advisory members to fulfill the duties of the Council. These consultants will have no voting capacity and must adhere to the Council Conflict of Interest policy.
- 7.2 VICE CHAIRPERSON: A vice chairperson shall be selected by the majority of the Council for a term of 2 years.

ARTICLE VIII: DUTIES OF THE COUNCIL

8.1 DUTIES: The duties of the Council are outlined in F.S. 1004.435 (4)(g-m), Florida Statutes.

ARTICLE IX: MEETINGS

- 9.1 REGULAR MEETINGS: The Council shall meet at least twice a year. Notification of such meetings shall be at least thirty days prior to the meeting date, and shall be published in the Florida Administrative Weekly.
- 9.2 SPECIAL MEETINGS: Special meetings may be called by the Chairperson at his/her discretion upon the written request of four members of the Council. Notification of such meetings shall be at least fifteen days in advance of the meeting date.
- 9.3 QUORUM: Eight members shall constitute a quorum for the purpose of exercising the powers of the Council. A vote of the majority of the members present is sufficient for all actions of the Council.
- 9.4 EXECUTIVE COMMITTEE MEETINGS: The Chairperson shall appoint an executive committee of no fewer than three persons to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions. Meetings of executive committee members shall be noticed 10 days prior to the meeting.

- 9.5 SUBSTITUTES: If a member cannot attend a meeting, s/he may send a substitute, who is authorized to vote. The member must notify the Executive Director in writing prior to the meeting if a substitute will be attending and who the substitute will be.
- 9.6 ABSENCES: Members shall inform the Executive Director if they are unable to attend a scheduled meeting. In the event of two consecutive absences without just cause or prior notification, even if a substitute is provided, a member may be asked by the Chairperson to submit a letter of resignation. The sponsoring organization will be notified and asked to nominate another representative.
- 9.7 RULES OF ORDER: The rules contained in the current edition of Roberts Rules of Order shall govern the Council in all cases to which they are applicable, and in which they are consistent with these bylaws and any special rules of order the Council shall adopt.

ARTICLE X: AMENDMENT OF BYLAWS

10.1 PROCEDURE: The Council may prescribe, amend, and repeal bylaws governing the manner in which the business of the Council is conducted. The bylaws can be amended by a two-thirds vote of the Council provided that the proposed amendment has been submitted in writing to all members at least fifteen days in advance of the next regular or special meeting, and that a quorum is present.

ARTICLE XI: INDEMNIFICATION OF DIRECTORS AND OFFICERS

To the fullest extent permitted by law, and to the extent not covered by insurance, the 11.1 Corporation shall indemnify, hold harmless, and pay on behalf of its Directors and officers, including former Directors and officers, for any and all claims and liabilities which any such Director may incur as a result of serving or having served as a Director or officer, or by reason of any action, incident, error, or omission committed as a Director or officer. In addition, the Corporation shall reimburse such Director or officer for reasonable attorneys' and legal assistants' fees and costs incurred in connection with any such claim or liability. Notwithstanding the foregoing, the Corporation shall not indemnify any Director or officer for any expenses incurred in relation to any claim or liability arising out of that Director's or officer's own willful misconduct, bad faith, gross negligence, conscious disregard for the best interests of the Corporation, recklessness, violation of criminal law (unless the Director or officer had reasonable cause to believe that his or her conduct was lawful or had no reasonable cause to believe his or her conduct was unlawful), as a result of a final adjudication, or any transaction from which the Director or officer derived an improper personal benefit, either directly or indirectly.

FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL GENERAL MEMBERSHIP MEETING Friday, May 17, 2019, 10:00 AM to 3:00 PM Moffitt McKinley Outpatient Center, Gruden Huddle Room

Council Members in Attendance

- Jessica Bahari-Kashani, MD Florida Medical Association
- Senator Lizbeth Benacquisto Senate President's Appointee
- Robert Cassell, MD, PhD Association of Community Cancer Centers
- Christopher Cogle, MD Senate President's Appointee (Chair)
- Carole Duncanson House Speaker's Appointee
- Patricia Geddie, PhD, APRN-CNS, AOCNS Florida Nurses Association
- Representative Jamie Grant House Speaker's Appointee
- Clement Gwede, PhD, MPH, RN, FAAN Moffitt Cancer Center (Vice Chair)
- Erin Kobetz, PhD Sylvester Comprehensive Cancer Center University of Miami
- Mitchell Peabody, DO Florida Osteopathic Medical Association
- Amy Smith, MD Governor's Appointee

Council Members Not in Attendance

- Asher Chanan-Khan, MD Florida Hospital Association (phone)
- Duane Mitchell, MD, PhD University of Florida Shands Cancer Center (phone)
- Scott Rivkees, MD Florida's Surgeon General for Health, Florida Department of Health
- Megan Wessel, MPH American Cancer Society

Others

- Leslie Given, MPA Strategic Health Concepts
- Tom Joos Moffitt Cancer Center
- Matt Jordan ACS CAN
- Merritt Martin Moffitt Cancer Center
- Bobbie McKee, PhD Moffitt Cancer Center
- Sandra Stonecypher Moffitt Cancer Center
- Felicia Dickey Florida Department of Health (phone)
- Bonnie Gaughan-Bailey Florida Department of Health (phone)
- Tara Hylton Florida Cancer Data System (phone)
- Gary Levin Florida Cancer Data System (phone)
- Rebecca McClain Florida Department of Health (phone)
- Brad Wohler Florida Cancer Data System (phone)
- Gregg Smith Florida Department of Health (phone)

Welcome

Dr. Chris Cogle began by welcoming members and guests, taking a moment to reaffirm the Council's mission to advise the state on ways to reduce cancer burden, and reviewing the day's agenda. Senator Lizbeth Benacquisto was introduced. Senator Benacquisto was recently appointed to CCRAB by the Senate President. Leslie Given, MPA, was introduced. Ms. Givens' work includes consulting with many states on their cancer plans. She has been invited to this meeting as a guest presenter and participant.

Approval of Minutes

Dr. Clement Gwede presented the minutes. Dr. Robert Cassell made a motion to accept the minutes. Representative Jamie Grant seconded the motion to approve the minutes. The Council concurred with no objections.

State Cancer Planning

Dr. Cogle began by reminding the Council that efforts were underway to revise Florida's Cancer Plan. The new Cancer Plan is due in 2020. Several Council members have volunteered to participate on the CCRAB Cancer Plan Revision Committee. Each member has taken the lead on one or two of the specific priority areas, which will be discussed during this meeting. A list of the priority area assignments is included in the meeting packet.

There was discussion regarding the purpose and components of a state cancer plan. The plan should be applicable to all Floridians, including individual stakeholders and organizational stakeholders. There was discussion regarding the criteria for developing a cancer plan. Leslie Given reviewed a document with sample criteria for cancer plan goals, objectives and strategies, and asked Council members for their thoughts. There was discussion regarding the importance of engaging government more and possible inclusion of this as a goal. There was discussion regarding the importance considering price/ cost and value, and the ability to show the economic impact.

Dr. Erin Kobetz reviewed the draft Data goals. There was discussion regarding data elements that are collected. Dr. Kobetz will work with the Florida Cancer Data System (FCDS) team on the development of objectives, actions, and benchmarks and targets.

2019 Legislative Update

Senator Lizbeth Benacquisto and Representative Jamie Grant discussed relevant issues from the 2019 legislative session, including benefits to firefighters diagnosed with cancer, certificate of need reforms, telehealth, and Tobacco Free Florida's ability to now address e-cigarettes with their marketing funds.

State Cancer Planning

Dr. Gwede reviewed the draft Prevention and Screening goals. There was discussion regarding what is achievable and the selection of benchmarks. Input from a medical economist may be of value.

There was discussion regarding a CCRAB day at the Capitol. This would be an opportunity to kick-off the new Cancer Plan and for CCRAB members to meet one-on-one with lawmakers in Tallahassee to educate them about the new Plan and CCRAB's priorities.

2019 Legislative Update

Matt Jordan reviewed the meeting handout summarizing the American Cancer Society Cancer Action Network's (ACS CAN) 2019 legislative priorities and session outcomes, which included breast and cervical cancer screening, biomedical research, tobacco prevention and education, and Amendment 9

implementation, which prohibits e-cigarette use indoors. Mr. Jordan also highlighted the progress in recognizing the e-cigarette problem.

FLASCO Lung Cancer Presentation and Discussion

Dr. Luis Raez, President of the Florida Society of Clinical Oncology (FLASCO), delivered a presentation on lung cancer screening. There was discussion regarding accessibility and awareness. CCRAB can work on this with FLASCO.

State Cancer Planning

Dr. Cogle reviewed the draft Research goals. There was discussion regarding clinical trials and the availability of clinical trials numbers from institutions. Dr. Gwede asked about the likelihood of increased funding for the state's biomedical research programs. Senator Benacquisto said it is necessary to be able to show the value of the programs and additional spending.

Dr. Cassell reviewed the draft Treatment goals. There was discussion regarding equity being applicable across all priority areas. There was discussion regarding the availability of data to identify the current numbers of oncology practitioners and determine what the need is for additional practitioners.

Dr. Cassell reviewed the draft Quality of Life goals. There was discussion regarding potential metrics for these goals. Many different formats are used for survivorship plans. Larger cancer centers have multidisciplinary teams, but such resources may not be available in some area.

Dr. Kobetz began the discussion of Health Equity goals, and suggested that equity be embedded in some of the other goals and actions. Otherwise, they're difficult to measure. There was discussion about still having a dedicated area for health equity in the cancer plan and also including equity in each of the other priority areas.

Dr. Cogle began the discussion of Cancer Consortium related objectives. There was discussion regarding the importance of using a unified voice. There is potential for CCRAB to work more closely with the regional collaboratives and other stakeholders throughout the state.

There was discussion about having a specific section for Pediatric Cancer. Dr. Amy Smith stated that there are a large number of pediatric cancer practices in the state, and much could potentially be accomplished by identifying this as a greater state priority.

Next CCRAB Meeting

The Cancer Plan Revision Committee will meet throughout the summer to help shape the draft plan, and then begin getting feedback on the draft from the regional collaboratives and experts. Dr. Cogle stated that the next CCRAB meeting will be September or October 2019. He asked Council Members to inform Dr. Bobbie McKee of any dates that do not work for them by June 19, 2019.

Adjourn

Dr. Cogle thanked everyone for participating. The meeting adjourned at 2:30 PM on May 17, 2019.

Joint Committee for Cancer Center of Excellence 2019 Members

Joint Committee Members	Council
Danny Armstrong, PhD (Co-Chair)	BRAC
Chris Cogle, MD (Co-Chair)	CCRAB
Jessica Bahari-Kashani, MD	CCRAB
Robert Cassell, MD, PhD	CCRAB
Allison Eng-Perez	BRAC
Clement Gwede, PhD, MPH, RN	CCRAB
Richard Houghten, PhD	BRAC
Erin Kobetz, PhD, MPH	CCRAB
Conor Lynch, PhD	BRAC
Mary Martinasek, PhD, MPH	BRAC
Tushar Patel, MB,ChB	BRAC
Mitchell Peabody, DO	CCRAB
Amy Smith, MD	CCRAB
Charles Wood, PhD	BRAC



Cancer Center of Excellence Award Annual Report

December 14, 2018

Rick Scott Governor

Celeste Philip, MD, MPH Surgeon General and Secretary of Health

2017-2018 Annual Report - Table of Contents

Cancer Center of Excellence Award Program Overview	2
Application Cycles	3
Application and Review Process	3
Recommendations to Strengthen the Program	4

Cancer Center of Excellence Award Program Overview

The designation of a hospital, treatment center, or other organization as a Cancer Center of Excellence is intended to recognize organizations that demonstrate excellence in patient-centered coordinated care for persons undergoing cancer treatment and therapy in Florida. The goals of the Cancer Center of Excellence Award program (section 381.925, Florida Statutes) are to encourage excellence in cancer care in Florida, attract and retain the best cancer care professionals to the state, and help Florida organizations be recognized nationally as a preferred destination for quality cancer care.

The application standards and measures are performance-based, using objective criteria and measurable outcomes to evaluate whether a standard is met. The focus is on outcomes that improve patient care. Health care organizations have flexibility in taking different approaches to meeting the standard, as long as the organization meets rigorous high standards and provides improved outcomes for patients. The performance measures are applicable to cancer care across a range of settings, such as community hospitals, academic health centers, and other organizations. In order to improve outcomes, health care organizations may be required to meet more stringent standards, or meet performance measures sooner than specified elsewhere, and may be required to adopt additional performance measures.

Cancer institutions that meet the criteria as a Cancer Center of Excellence, receive the award for a three-year period. After the three-year period, recipients have the opportunity to seek redesignation.

Florida has four Cancer Centers of Excellence that all received re-designation in 2017. The Centers are: H. Lee Moffitt Cancer Center and Research Institute, Mayo Clinic Florida, University of Miami Sylvester Comprehensive Cancer Center, and University of Florida Health Cancer Center, which includes University of Florida Health Shands Hospital, University of Florida Health Proton Therapy Institute and Orlando Health's Orlando Regional Medical Center.

An annual update and report is submitted by December 15 of each year. The Florida Department of Health reports the following information to the President of the Senate and the Speaker of the House of Representatives, as required by Florida Statute:

- The number of applications received
- The number of award recipients by application cycle

- · A list of award recipients
- Recommendations to strengthen the program

Application Cycle 2018

The Department conducted two application cycles in 2018 for new applicants. There were no applications submitted for the spring or fall cycle. Based on inquiries and interest, there is anticipation that there will be applications over the next twelve months.

Application and Review Process

The application performance measures were updated in fall 2016 by the Joint Committee. The process for seeking designation as a Cancer Center of Excellence is that an organization submits an application, then undergoes a review process approved by the committee, and an onsite evaluation. The application and review process involves the following steps:

- Organizations submit applications during one of the two application cycles offered each year.
- Staff review applications to confirm information is sufficient for evaluators. These
 evaluators determine whether the organization meets performance measures.
- Organizations may be asked to submit revised applications with additional information.
- A team of five independent evaluators review written materials. Evaluators are vetted and determined to be free from conflicts of interest.
- Two evaluation team members may, as necessary, conduct an onsite evaluation to verify submitted application documentation.
- Applicants are provided a draft evaluation report, including observations made during the site visit if applicable, and are allowed to respond with corrections and improvement plans, if needed.
- Each member of the evaluation team reviews the draft evaluation report, the
 organization's response if applicable, and reports to the State Surgeon General those
 applicants that achieved or exceeded performance measures and met all requirements
 of the rating system approved by the committee.

 The State Surgeon General notifies the Governor regarding providers that are eligible to receive designation as a Cancer Center of Excellence.

Recommendations to Strengthen the Program

The Biomedical Research Advisory Council (BRAC) and the Cancer Control Research Advisory Council (CCRAB) requested that Department staff contact previous applicants who did not receive the designation and inquire why the organizations did not reapply. This evaluation was completed and it was determined through interviews that at least one previous applicant will reapply within the next year. Additional feedback indicated that the application process is extensive with no additional funding attached to the designation. There are two institutions, which did not apply previously that plan to submit an application within the year. The Department is prepared to complete the review process for any new application.

Additionally, strategies are being implemented to increase awareness of the Cancer Center of Excellence designation. All Biomedical Research presentations now include information on the Cancer Center of Excellence designation. CCRAB is fully engaged in promoting the designation and the group's strategic plan includes objectives for increasing the number of applications. BRAC includes the designation in their 10-year research agenda.

Florida Regional Cancer Control Collaboratives

Regional Town Hall Meetings: Revising the Florida State Cancer Plan

October 7: 10am–12pm in Clermont at the Orlando Health South Lake Hospital (3B Conference Room), 1900 Don Wickham Drive, Clermont, FL 34711 (East Central Region)

October 7: 2pm – 4pm in Tampa at the Moffitt Cancer Center Stabile Research Building, David Murphey Conference Room, 12902 Magnolia Drive, Tampa, FL 33612 (Southwest Region)

October 8: 10am – 12pm in Gainesville at the WellFlorida Council, 1785 NW 80th Blvd., Gainesville, FL 32606 (North Central Region)

October 8: 2:30pm – 4:30pm in Jacksonville at the Florida Department of Health in Duval County, Smith Auditorium at 900 University Boulevard North, Jacksonville FL 32211 (1st floor) (Northeast Region)

October 10: 9am – 11am in Miami at the United Way of Miami-Dade, 3250 SW 3rd Ave, Ansin Building, Ryder Room, Miami, FL 33129 (Southeast Region)

October 11: 9am – 11am in Crestview at the Florida Department of Health in Okaloosa County, 810 E James Lee Blvd, Crestview Auditorium, Crestview, FL 32539 (Northwest Region)

Florida Regional Cancer Control Collaboratives:

Reducing the Cancer Burden through Collaboration

