



Florida Cancer Control
& Research Advisory Council

General Membership Meeting

Friday, May 17, 2019

10:00 AM to 3:00 PM

Moffitt McKinley Outpatient Center



**Florida Cancer Control
& Research Advisory Council**

Mission Statement

The Florida Cancer Control and Research Advisory Council was established by the Florida Legislature in 1979, under Florida Statute 1004.435, with the purpose of advising the Legislature, Governor, and Surgeon General on ways to reduce Florida's cancer burden.



Florida Cancer Control & Research Advisory Council

General Membership Meeting Agenda

Friday, May 17, 2019

10:00 AM – 3:00 PM

Moffitt McKinley Outpatient Center – Gruden Huddle Room

10920 McKinley Drive, Tampa, 33612

Meeting URL: <https://moffitt.zoom.us/j/238718497>

Audio: 1-800-206-6032; Passcode 7451520#

10:00 AM	Welcome, Introductions & Mission Moment	<i>Dr. Chris Cogle</i>
10:10 AM	Approval of Minutes from October 26, 2018 Meeting	<i>Dr. Clement Gwede & Council</i>
10:15 AM	State Cancer Planning Presentations & Discussion Priority Areas: Research, Data, Prevention, Quality of Life	<i>Dr. Chris Cogle & Leslie Given, MPA</i>
12:00 PM	Break & Working Lunch	
12:10 PM	Biomedical Research Advisory Council (BRAC) Update	<i>Dr. Danny Armstrong</i>
12:20 PM	2019 Legislative Session Update	<i>Sen Benacquisto/Rep Grant/ ACS CAN</i>
12:30 PM	FLASCO Lung Cancer Screening Presentation & Discussion	<i>Dr. Luis Raez</i>
12:40 PM	State Cancer Planning Presentations & Discussion Priority Areas: Screening, Treatment, Equity, Consortium	<i>Dr. Chris Cogle & Leslie Given, MPA</i>
2:55 PM	Next CCRAB Meeting	<i>Dr. Chris Cogle</i>
3:00 PM	Adjourn	<i>Dr. Chris Cogle</i>



Florida Cancer Control & Research Advisory Council

Florida Cancer Control & Research Advisory Council Membership

(May 2019)



Chair

Christopher Cogle, MD
University of Florida Shands Cancer Center
Senate President's Appointee



Vice Chair

Clement Gwede, PhD, MPH, RN, FAAN
H. Lee Moffitt Cancer Center &
Research Institute



Scott Rivkees, MD
Florida's Surgeon General



Jessica Bahari-Kashani, MD
Florida Medical Association



Senator Lizbeth Benacquisto
Senate President's
Appointee



Robert Cassell, MD, PhD
Association of Community
Cancer Centers



Asher Chanan-Khan, MD
Florida Hospital
Association



Carole Duncanson
House Speaker's
Appointee



Patricia I. Geddie, PhD,
APRN-CNS, AOCNS
Florida Nurses
Association



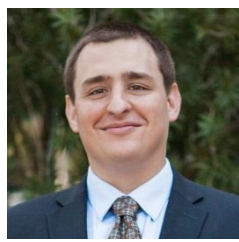
Representative Jamie
Grant
House Speaker's
Appointee



Erin Kobetz, PhD, MPH
Sylvester Comprehensive
Cancer Center
University of Miami



Duane Mitchell, MD, PhD
University of Florida
Shands Cancer Center



Mitchell F. Peabody, DO
Florida Osteopathic
Medical Association



Amy Smith, MD
Governor's Appointee



Megan Wessel, MPH
American Cancer Society

BYLAWS OF THE FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL

ARTICLE I: AUTHORITY, TITLE, AND DEFINITIONS

- 1.1 **AUTHORITY:** The Cancer Control and Research Act (Section. 1004.435, Florida Statutes) establishes the Florida Cancer Control and Research Advisory Council (referred to as “the Council”).
- 1.2 **TITLE:** These bylaws may be known and cited as the bylaws of the Florida Cancer Control and Research Advisory Council.
- 1.3 **EXECUTIVE DIRECTOR:** Employee designated by Moffitt Cancer Center to administer the Council.

ARTICLE II: LOCATION AND STAFF

- 2.1 **LOCATION:** The Council office shall be located at the H. Lee Moffitt Cancer Center and Research Institute.
- 2.2 **STAFF:** The H. Lee Moffitt Cancer Center and Research Institute shall provide staff support and other assistance as reasonably necessary for the completion of the responsibilities of the Council. An Executive Director will be assigned to facilitate coordinated functions and assist in carry out of the duties of the Council.

ARTICLE III: MISSION AND PROCEDURES

- 3.1 **MISSION:** In an effort to reduce morbidity and mortality associated with cancer in Florida through prevention, early detection, and state-of-the-art therapy, the mission of the Council is:
 - a. To advise the Governor, the Legislature, and state agencies on cancer control programs, policies, priorities and initiatives,
 - b. To approve a state cancer plan, and coordinate with the Biomedical Research Advisory Council on a state cancer research plan
 - c. The Council will meet in person bi annually.
- 3.2 **PROCEDURES**
 - 3.2.1 *Advisory Capacity:* Issues may be brought to the Council by any member or other interested person by notifying the Chairperson or the Executive Director. Recommendations shall be made in writing to the Governor, Legislators, the Secretary of Health, or other appropriate individuals or agencies.

ARTICLE IV: COMPOSITION OF THE COUNCIL

- 4.1 COMPOSITION: Membership criteria, agencies represented, and requirements for minority representation are as specified in Section 1004.435, F.S (4)(a), Florida Statutes.

ARTICLE V: NOMINATION AND APPOINTMENT PROCESS

5.1 APPOINTMENT PROCESS

5.1.1 New Appointments

- 5.1.1.1 Organizations, the Governor's Office, the Speaker of the House's Office, and the Florida Senate President's Office shall provide the Executive Director the name of the member they wish to appoint.

5.1.2 Reappointments

- 5.1.2.1 At the end of a member's term, the represented organization shall notify the Executive Director if they wish to reappoint their current member or appoint a new one.

ARTICLE VI: MEMBERSHIP RULES

- 6.1 TERMS OF SERVICE: Organizations appoint members for a term of four years, and can be re-appointed for an unlimited number of terms.
- 6.2 RESIGNATION: A member wishing to resign before the end of his/her term shall submit a letter of resignation to the Executive Director. Organizations must immediately appoint a new member.
- 6.3 CONFLICT OF INTEREST: No member of the Council shall participate in any discussion or decision to recommend grants or contracts to any qualified nonprofit association or to any agency of this state or its political subdivisions with which the member is associated as a member of the governing body or as an employee or with which the member has entered into a contractual arrangement.
- 6.4 REMUNERATION: Council members will serve without pay per Section 1004.435, F.S. (4)(e).

ARTICLE VII: OFFICERS

- 7.1 CHAIRPERSON: A chairperson shall be selected by the majority of the Council for a term of 2 years. The chairperson shall appoint an executive committee of no fewer than three members to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions.

The Chairperson, or his/her proxy, will liaison with other state councils and advisory boards as needed to fulfill the duties of the Council. The Chairperson may request participation by content experts or other state council/advisory members to fulfill the duties of the Council. These consultants will have no voting capacity and must adhere to the Council Conflict of Interest policy.

- 7.2 VICE CHAIRPERSON: A vice chairperson shall be selected by the majority of the Council for a term of 2 years.

ARTICLE VIII: DUTIES OF THE COUNCIL

- 8.1 DUTIES: The duties of the Council are outlined in F.S. 1004.435 (4)(g-m), Florida Statutes.

ARTICLE IX: MEETINGS

- 9.1 REGULAR MEETINGS: The Council shall meet at least twice a year. Notification of such meetings shall be at least thirty days prior to the meeting date, and shall be published in the Florida Administrative Weekly.
- 9.2 SPECIAL MEETINGS: Special meetings may be called by the Chairperson at his/her discretion upon the written request of four members of the Council. Notification of such meetings shall be at least fifteen days in advance of the meeting date.
- 9.3 QUORUM: Eight members shall constitute a quorum for the purpose of exercising the powers of the Council. A vote of the majority of the members present is sufficient for all actions of the Council.
- 9.4 EXECUTIVE COMMITTEE MEETINGS: The Chairperson shall appoint an executive committee of no fewer than three persons to serve at the pleasure of the chairperson. This committee will prepare material for the council but make no final decisions. Meetings of executive committee members shall be noticed 10 days prior to the meeting.

- 9.5 **SUBSTITUTES:** If a member cannot attend a meeting, s/he may send a substitute, who is authorized to vote. The member must notify the Executive Director in writing prior to the meeting if a substitute will be attending and who the substitute will be.
- 9.6 **ABSENCES:** Members shall inform the Executive Director if they are unable to attend a scheduled meeting. In the event of two consecutive absences without just cause or prior notification, even if a substitute is provided, a member may be asked by the Chairperson to submit a letter of resignation. The sponsoring organization will be notified and asked to nominate another representative.
- 9.7 **RULES OF ORDER:** The rules contained in the current edition of Roberts Rules of Order shall govern the Council in all cases to which they are applicable, and in which they are consistent with these bylaws and any special rules of order the Council shall adopt.

ARTICLE X: AMENDMENT OF BYLAWS

- 10.1 **PROCEDURE:** The Council may prescribe, amend, and repeal bylaws governing the manner in which the business of the Council is conducted. The bylaws can be amended by a two-thirds vote of the Council provided that the proposed amendment has been submitted in writing to all members at least fifteen days in advance of the next regular or special meeting, and that a quorum is present.

ARTICLE XI: INDEMNIFICATION OF DIRECTORS AND OFFICERS

- 11.1 To the fullest extent permitted by law, and to the extent not covered by insurance, the Corporation shall indemnify, hold harmless, and pay on behalf of its Directors and officers, including former Directors and officers, for any and all claims and liabilities which any such Director may incur as a result of serving or having served as a Director or officer, or by reason of any action, incident, error, or omission committed as a Director or officer. In addition, the Corporation shall reimburse such Director or officer for reasonable attorneys' and legal assistants' fees and costs incurred in connection with any such claim or liability. Notwithstanding the foregoing, the Corporation shall not indemnify any Director or officer for any expenses incurred in relation to any claim or liability arising out of that Director's or officer's own willful misconduct, bad faith, gross negligence, conscious disregard for the best interests of the Corporation, recklessness, violation of criminal law (unless the Director or officer had reasonable cause to believe that his or her conduct was lawful or had no reasonable cause to believe his or her conduct was unlawful), as a result of a final adjudication, or any transaction from which the Director or officer derived an improper personal benefit, either directly or indirectly.

**FLORIDA CANCER CONTROL AND RESEARCH ADVISORY COUNCIL
GENERAL MEMBERSHIP MEETING
Friday, October 26, 2018, 10:00 AM to 3:00 PM
Moffitt Cancer Center Stabile Research Building, Trustees Boardroom**

Council Members Present

- Robert Cassell, MD, PhD - Association of Community Cancer Centers
- Christopher R. Cogle, MD - Senate President's Appointee (*Chair*)
- Patricia Geddie, PhD, APRN-CNS, AOCNS - Florida Nurses Association
- Representative Jamie Grant - House Speaker's Appointee
- Clement Gwede, PhD, MPH, RN, FAAN - Moffitt Cancer Center (*Vice Chair*)
- Erin Kobetz, PhD - Sylvester Comprehensive Cancer Center University of Miami
- Duane Mitchell, MD, PhD - University of Florida Shands Cancer Center
- Celeste Philip, MD, MPH - Florida's Surgeon General for Health, Florida Department of Health
- Amy Smith, MD - Governor's Appointee
- Megan Wessel, MPH - American Cancer Society

Council Members Not Present

- Jessica Bahari-Kashani, MD - Florida Medical Association (By Phone)
- Asher Chana-Kahn, MD - Florida Hospital Association
- Carole Duncanson - House Speaker's Appointee
- Senator Dana Young - Senate President's Appointee

Others Present

- Daniel Armstrong, PhD, Chair, Florida Biomedical Research Advisory Council
- John DeMuro, Moffitt Cancer Center
- Paul Hull, ACS CAN
- Matt Jordan, ACS CAN
- Bobbie McKee, PhD, Moffitt Cancer Center
- Sandra Stonecypher, Moffitt Cancer Center
- Marion Banzhaf, Florida Department of Health (By Phone)
- Felicia Dickey, Florida Department of Health (By Phone)
- Bonnie Gaughan-Bailey, Florida Department of Health (By Phone)
- Leslie Given, Strategic Health Concepts (By Phone)
- Karin Homan, Strategic Health Concepts (By Phone)
- Tara Hylton - Florida Department of Health (By Phone)
- Gary Levin, Florida Department of Health (By Phone)
- Rebecca McClain, Florida Department of Health (By Phone)
- Sam Mooneyhan, Florida Department of Health (By Phone)
- Melissa Murray Jordan, Florida Department of Health (By Phone)
- Gregg Smith, Florida Department of Health (By Phone)

Welcome

Dr. Chris Cogle began the meeting at 10:05AM by welcoming members and guests, taking a moment to reaffirm the Council's mission to advise the state on ways to reduce cancer burden, and reviewing the day's agenda.

Membership Update

Dr. Cogle informed Council members that this meeting marked the beginning of a new four-year term for those who indicated that they would like to continue serving on the Council. Dr. Theresa Morrison, the Florida Nurses Association (FNA) representative and Dr. Lawrence Hochman, the Florida Osteopathic Medical Association (FOMA) representative, have relocated and resigned from CCRAB. Dr. Patricia Geddie has joined the Council as the new FNA representative. FOMA is in the process of identifying a new representative. Carole Duncanson has been appointed by the House Speaker in the seat reserved for a current or former cancer patient or caregiver to a cancer patient. The CCRAB Bylaws were included in the meeting packet for all members to review. If members are not able to attend meetings in-person, they should notify Dr. Bobbie McKee and she will work with them and the association/organization they represent to identify a substitute to participate in-person.

Approval of Minutes

Dr. Clement Gwede reviewed the meeting minutes from May 18, 2018. Dr. Erin Kobetz made a motion to accept the minutes. Representative Jamie Grant seconded the motion to approve the minutes. The Council concurred with no objections.

Florida Cancer Burden Update

Dr. Cogle presented a slide set that illustrates Florida's cancer burden. There was discussion regarding the more lethal cancers affecting Floridians. Marion Banzhaf from the Department of Health (DOH) informed the group that the state lung cancer screening program had launched on a small scale and they hope to launch a larger pilot program in Fiscal Year 2019-20. Dr. Cogle suggested that Dr. Duane Mitchell may be able to assist if Florida Cancer Data System (FCDS) captured brain cancer data. The addition could increase awareness for brain cancers, which have lower incidence rates but very high lethality.

There was discussion regarding pediatric cancer incidence and mortality rates. Dr. Danny Armstrong stated that low pediatric mortality is result of 40 years of clinical trials. He explained that the mechanism established to enroll pediatric patients in clinical trials was a collaborative, organized process. Such a mechanism has not existed for adult cancer clinical trials.

There was further discussion regarding cancer clinical trials. Patient enrollment could increase by increasing the engagement of community cancer centers with larger sites. Possible ways to go about this may include providing additional resources to community sites or expanding an existing state structure, such as connecting the state cancer registry with clinical trials data. Dr. Gwede added that there is also a need for more trials. Cancer center data has shown that the percentage of adults declining clinical trials is actually small. Patients can only be offered a trial if one is available for them. Dr. Celeste Philip emphasized the importance of addressing barriers that might be preventing underrepresented populations from clinical trial participation. Dr. Cogle said that development of a new cancer plan provides the opportunity to address the clinical trials issues by putting it into a goal of what we will do as a state for the next five years.

Dr. Cogle shared the idea of creating a “Crabbie” award to recognize a Florida cancer patient champion and asked for feedback. Council members liked the idea of recognizing a champion, but generally agreed that a mentor component would be challenging. Suggestions included capturing the awardee’s story/ steps to success instead of asking them to mentor, awarding various categories of people based on various stakeholders, and looking at the nomination process for the champion component of the Biden initiative.

Florida Cancer Plan Update Process

Dr. Cogle explained that work to revise the Florida cancer plan needed to begin soon and asked Council members for thoughts on the revision process. There was general agreement that obtaining input from regional stakeholders across the state would add value to the plan and increase stakeholder ownership and involvement as the plan is implemented. CCRAB members are willing to participate in regional meetings, but agreed that a facilitator would still be needed. Dr. Gwede pointed out that a lot of time and effort would be needed for this and that if the Council were to engage a consultant there would still be the issue of funding.

Dr. Philip said the CDC National Comprehensive Cancer Control Program grant funds DOH receives are aligned with priorities identified in Florida cancer plan. She will ask the DOH team to look at various funding mechanisms that could possibly be used for a consultant to assist with the cancer plan revision.

Dr. Erin Kobetz said that she and Dr. Gwede were part of think tank on disparities that was developed across the three Florida Academic Cancer Center Alliance (FACCA) institutions, and the work they are doing might be able to help contribute to the cancer plan revision. Dr. Philip added that county health departments did health assessments and community health improvement programs that could be useful tools for this work. The Council agreed to form a cancer plan revision committee which could include CCRAB members as well people from outside CCRAB. The Council also agreed to seek consultants to assist in the revision of the state cancer plan.

Florida DOH Updates by Dr. Celeste Philip & DOH Team

Dr. Celeste Philip stated that several of the DOH cancer programs staff members had prepared updates to report the information requested for this CCRAB meeting, and asked the staff participating by phone to begin their presentations.

Sam Mooneyhan provided an overview of the common focus areas and objectives across the regional cancer control collaboratives. Dr. Cogle asked if the regional collaboratives would be open to “town hall” type meetings for the cancer plan revision. Mr. Mooneyhan said they are interested in being part of the next cancer plan, and Dr. Philip recommended a joint invitation from DOH and CCRAB to each of the regional collaboratives. CCRAB and DOH staff will discuss this in the coming months.

Tara Hylton and Gary Levin gave an update on the FCDS claims-based case capture pilot program. This data has made it possible to capture missing cases, which will lead to differences in Florida’s cancer rates over the coming years. Dr. Philip said DOH will create a communication plan to convey that while it may seem as though incidence rates are increasing, this is actually a success story, as the state has been working for a long time to get this new information.

Ms. Hylton and Mr. Levin also gave an update on biomarkers and outcome variable capture. The Kentucky cancer registry is already collecting this type of information. They recently met with staff from the Kentucky cancer registry to assist with Florida's efforts. A workgroup will still be developed. This is likely to be a systems level change, as they are not just collecting biomarker data but also whether patient had the treatment that would have been recommended. This is different than data they have previously dealt with and think the workgroup will be beneficial.

Gregg Smith gave an update on the breast and cervical cancer early detection program. He said they were recently awarded a new grant that would allow for women to be screened for other health issues, such as diabetes. He also discussed the number of women diagnosed with breast and cervical cancer through the state program and at Federally Qualified Healthcare Centers (FQHCs). Dr. Philip added that for a number of women being seen at FQHCs, the data does not include whether or not they are being screened for breast and/or cervical cancer. The DOH is continuing the work with the FQHCs to get this information.

Legislative Update

Representative Jamie Grant said it is difficult to predict what might happen during the next legislative session until after the November elections and appointments made in early 2019.

Matt Jordan shared information on the proposed constitutional amendment regarding vaping. Paul Hull provided a general overview of ACS CAN's legislative priorities, which include funding for the state's programs for breast and cervical cancer screening, tobacco prevention and education, and biomedical research. Mr. Hull added that if/when it makes sense to run clinical trials legislation, it might be something ACS CAN is able to work on.

Presentation by Agency for Health Care Administration (AHCA) Division of Medicaid

Deputy Secretary for Medicaid Beth Kidder and AHCA team delivered a presentation regarding Florida's Medicaid program. The Council raised concern over the shortening of the retroactive eligibility period for Medicaid, with specific respect to cancer patients. AHCA acknowledged the concern. AHCA did not have data immediately available to answer the extent of impact on cancer patients. Dr. Cogle asked for an impact evaluation on cancer patients.

Florida Biomedical Research Advisory Council (BRAC) Update

Dr. Armstrong gave an update on the types of grants being funded by the state's cancer research programs, the programs' priorities and letters of intent received for the next funding cycle. There was discussion about amount of money that would be needed to fund all meritorious grant applications. Currently, only about half of the meritorious applications can be funded. The Council identified this merit gap as an opportunity for increased investment by the State of Florida. There was also discussion about the impact of NCI designation.

CCRAB Elections and Recognitions

Drs. Cogle and Gwede expressed interest in serving as the Council's Chair and Vice Chair, respectively. The Council voted unanimously to re-elect Dr. Cogle to Council Chair and Dr. Gwede to Council Vice-Chair. They will serve another two-year term in their roles.

Next CCRAAB Meeting

Dr. Cogle stated that the next CCRAAB meeting will be in the Spring of 2019. He informed Council Members that Dr. McKee would be following up with them regarding availability for the Spring meeting and interest in participating on the Cancer Plan Revision Committee.

Adjourn

Dr. Cogle thanked everyone for participating. The meeting adjourned at 3:00 PM on October 26, 2018.



Leslie Given BA, MPA

Leslie Given BA, MPA, is co-owner and Vice President of Strategic Health Concepts (SHC) a public health consulting company based in Charlottesville, VA and Denver, CO.

SHC works with health-related organizations, primarily in the area of strategic planning and program development, implementation and evaluation and has been instrumental in developing and delivering technical assistance and training to US comprehensive cancer control programs and coalitions.

Prior to joining SHC in January 2007, Leslie was a Team Lead for the Centers for Disease Control and Prevention, the Division of Cancer Prevention and Control in Atlanta, GA.

FLORIDA CANCER PLAN REVISION ASSIGNMENTS

PRIORITY AREA	LEAD
Cancer Data	Dr. Erin Kobetz
Cancer Consortium	Dr. Chris Cogle
Cancer Prevention	Dr. Clement Gwede
Cancer Screening	Dr. Clement Gwede
Cancer Treatment	Dr. Bob Cassell
Cancer Research	Dr. Chris Cogle
Quality of Life	Dr. Bob Cassell & Carole Duncanson
Health Equity	Dr. Erin Kobetz

Leads are responsible for drafting Goals, Actions, and Data Benchmarks and Targets within that priority.

Regional Cancer Control Collaboratives Coordinator and Chair

